

CHISAGO COUNTY BOARD ON AGING MEETING

September 17th, 2025

The Chisago County Board on Aging was called to order September 17, 2025, at 9:33 AM by President, Carol Gilquist. A Quorum was present. Those present included Officers: Carol Gilquist and Terry Reyer. Directors: Cathy Buda, Barb Cuppett, Connie Jaques, Connie Kaiser, Marge Scheele, Carol Stradinger, Henry Scott, Gwen Swenson. Not present: Todd Fisk, Betty Schlipp and Pam Schultz.

The Pledge of Allegiance was recited, the Invocation was read by Connie K.

A motion was made by Carol S. and seconded by Connie K. to accept the Secretary's Report as present. The motion passed.

A motion was made by Cathy B. and seconded by Marge S. to accept the Treasurer's Report as present. The motion passed.

OLD BUSINESS

Annual Meeting: Discussion with the members that were present who was running again after their two-year time period. Gwen S. will not be running again. Carol G. will run as director on the board. Henry S., Cathy B., Connie J., and Carol Stradinger will run for director position. Adding to the list of who will also run is Floyd P. as a Director member. Terry R. will not be running as Secretary. Both President and Secretary positions will be open during the election.

Ballot preparation: Paperwork that will be needed for elections of Officers and Directors will be made up and presented at the next meeting for the annual voting October 16, 2025.

Printer update: All is going well in using the new office printer. Amy has now set up on how to send the Newsletter to the printer and get it to print both sides and also to fold it. They are still working on how to do mail merge. Being able to print labels. It will still take a little more time to figure out how to do this and also other projects that may be needed in the future.

Internet comparisons: Carol had called ECE about their packages to see what they had to offer for the center. They have Fiber Optic package that would be a much faster internet service for the center. The connection would be 250 Mbps for \$100.00 a month. They offer 24\7local support and hassle-free professional setup. They offer reliable network resilience with internet backup. The center right now is at 50 Mbps and pay \$250.00 a month including the phone. Before the center knows if this is an option that will work, they will need to get permission from DeAnna.

NEW BUSINESS

Advertising opportunity: Carol met Sarah Hickey from WCMP Radio. They get our monthly

Newsletter and also did some advertising for the center last year. They are advertising now the Fall Craft Fair on October 25th. They have set up two rental deals for the center. One is for the Senior Center Activity Room Rental for \$50.00 and the other is \$75.00 for the Dining Room. They are both for a four-hour rental period including a damage deposit is required upon reservation. Excludes Holidays. For a room rental at \$75.00, the center would receive \$150.00 worth of advertising right away. A motion was made to proceed for the advertising opportunity as present. A motion was made and Connie K. first agreed and was seconded by Gwen S. The motion passed.

COMMITTEES

Fundraising: The Fall Craft Fair is coming along well. Only one spot is left open for rent. Cathy B. will be doing the set up and table at the Apple Festival in Almelund.

Safety Committee: It had taken the Building Inspector quite a while to respond back to Barb and Pam about information on the room occupancy for the center. Another email was sent and they asked if they could just go with existing occupancy signs that are already in the 3 rooms. He had shared that that would be fine. The team can now proceed with the occupancy signs. The capacity size is: 120 for the Dining Room, 60 for the Activity Room and 20 for the Conference Room. A new fire extinguisher has been purchased and will then go in the Activity Room and will move one from the kitchen to the Strip Kitchen. A work order will be made to have the an existing extinguisher hung and also the new extinguisher. They are still waiting for information on Signage for the rooms.

Board Member position expectations: Two Draft Copies were shared with the Board to go over. The Board Members then discussed how this was a good outline with events of responsibilities that the members are each accountable during their time of service. It is a great outline of events to help with what will be going on yearly at the center. An addition to the Draft Copy #1 Board Member Responsibilities sheet, #4. "Must volunteer for at least two additional activities per calendar year" was changed to that a log will be created at the start of the calendar year to keep track of each activity and events available. There will be a list to keep track of.

ACTIVITIES

Potluck: 53 attended \$97.60 **Games:** Games are going well. **Music:** Music is going well

Exercise: The classes are going well **Movie Day:** A little down on numbers for movie day. The next movie that will be showing is "Thursday Murder Club." It is a 2025 American crime comedy. Next movie day will be on the second Tuesday of October. October 14th at 1:30.

A discussion was brought up about adding a new dice game to the center for people to play together in groups. A horse dice racing game was in favor of purchase from the center for at the center. A motion was made by Connie K. and seconded by Gwen S.

OFFICE REPORT: Things are going well. There has not been a meeting for about 3 months and now this month there will be a meeting. There will be a lot to share and talk about before the year end.

MEDIA SPECIALIST: Things are going well. Connie started using an online graphic and design tool to create more social media posts for the Newsletter. A great helper to size pictures when adding them to the letter or even posters.

COMMENTS/CONCERNS: Next month our meeting will be in the dining room where we will have the Official Election for the board. A reminder was shared to bring and to wear our name tags.

ADJOURNMENT: A motion was made by Barb C. & seconded by Connie J. to adjourn the meeting at 11:31 AM.

The motion passed.

Respectfully submitted,

Terry Reyer, Secretary

Safety Committee: The Building Inspector shared that he would send information regarding room capacity for each room. As of now, there is a delay on it until they hear from him. A fire extinguisher was purchased and it will now need to be installed and mounted in the Activity room. One extinguisher will need to be moved from the Commercial kitchen to the Strip kitchen. An email will be sent to the Fire Chief to see the settings/measurements on how to mount the extinguisher per code. Signage will need to be put up on the extinguisher, so that it can be seen. More signage may need to go in the Dining Room and marked, so that tables will not be placed in front of the door after people who rent the room. May need to place tape markings on the floor so it can be seen. A work order will be put in so Joel will be able to mount the new fire extinguisher by code. The committee is working on getting signage ready for each of the rooms. A rough draft is being worked on for the proper evacuation from the center in case of an emergency. People who are renting the center for their activities will be given an evacuation plan paper in case of a real emergency or severe weather. There are some things that are on hold right now while waiting for the Fire Chief to respond back, because he has been on vacation. Recruitment: October is coming quickly. There will be a few open positions to fill. Two officer placements will be open. One for the President position and one for the Secretary position in October and for Board Directors. ACTIVITIES: Potluck: 31 people attended \$76 in donations. Exercise: Classes are going well. Games: The games are going well. Dominos time: 10:00-11:30 Cribbage is growing Music: Is going well. Movie Day: Movie Day went well. There were 13 people who attended. A \$33.00 donation was given. time in July. The next Movie Day will be in September 9th and the movie that will be showing is "Noona" an Italian comedy. Movie time will be 1:30pm. OFFICE REPORT: Carol S. noted that things are going okay. Will be starting staff office meetings again. It keeps the staff in touch with each other and keeps things working smoothly. The next meeting will be on the 3rd Thursday, Sept. 16th. The new printer works great and Carol and staff are getting closer to learning how to put the Newsletter together, so that soon, the Newsletter can be printed in the office monthly. There will be a little more work in doing the letter, but it can be done!

MEDIA SPECIALIST: Everything is going great. Will set up for volunteers for upcoming events.

COMMENTS/CONCERNS: Pam S. shared an article that she had read in the Lindstrom Ledger, for August 15th, where there was a write up about the Chisago County Senior Center. They shared information about regularly scheduled programs, games and much more. A copy of the monthly calendar of activities was included in the article with a website address, phone number, hours and email address to get more information.